

Guaranteed Admission Agreement

Between

Germanna Community College and Virginia Tech

for the

Associate of Arts & Science – Business Administration

To

Bachelor of Science in Business –Cybersecurity Management and Analytics

This Guaranteed Admission Agreement (“Agreement”), dated this 8th day of December, 2022 (the “Effective Date”), is made by and between Germanna Community College (“GCC”), an educational institution and agency of the Commonwealth of Virginia, with headquarters located in Locust Grove, Virginia 22508, and Virginia Polytechnic Institute and State University (“Virginia Tech” or “VT”), an educational institution and agency of the Commonwealth of Virginia, located in Blacksburg, Virginia 24061. Virginia Tech and GCC are referred to individually as “Party” and collectively as “Parties.”

By this agreement, GCC and Virginia Tech express a shared commitment to increasing opportunities for student access and success in higher education. By clarifying transfer policies and procedures, which assure articulation between programs, the institutions seek to assist students by creating clear pathways to baccalaureate degree completion.

- 1) **Purpose:** This program-to-program agreement provides GCC students opportunities for the most efficient admission process and credit transfer in order to complete Virginia Tech’s Bachelor of Science degree in Business with a major in Cybersecurity Management and Analytics (known as “BIT-CYBER”) at Virginia Tech’s campus locations in Northern Virginia. While the degree is based at Virginia Tech’s main campus in Blacksburg, the cybersecurity option is offered in Blacksburg and also at Virginia Tech’s campus locations in Northern Virginia. However, due to capacity constraints on the Blacksburg campus, this Agreement is not applicable to Germanna students seeking admission to programs hosted at Virginia Tech’s Blacksburg campus.
- 2) **Conditions of Transfer: Admission and Enrollment.** GCC students who meet the following requirements will be admitted to Virginia Tech into the BIT-CYBER program located **in Northern Virginia:**
 - a. Complete all steps of the formal admissions application process by the appropriate deadlines for the intended term of entry (Fall or Spring). Requirements, instructions, and deadlines are noted on the Transfer Application Checklist (<https://vt.edu/admissions/transfer/checklist.html>) and are updated each term. Applicants will select the Cybersecurity Management and Analytics major and Northern Virginia campus location in their application.

- b. Earn a GCC AA&S-Business Administration degree. A final transcript showing degree conferral will be required. Most students will apply for admission prior to degree completion to meet Virginia Tech application deadlines for their intended term of entry. Admitted students will be required to provide final official documents, including transcripts and degree verification, to Virginia Tech and will be provided with guidance on this during the onboarding process.
- c. Achieve at GCC a cumulative grade point average (GPA) of 3.0 in order to be guaranteed admission to the BIT-CYBER program. Students may be considered for competitive admission with a cumulative GPA of at least a 2.5. Virginia Tech will recognize GCC's cumulative GPA as recorded on the GCC transcript and will not recalculate based on multiple course attempts.
- d. Non-native speakers of English are required to meet the Virginia Tech TOEFL requirement or present grades of C or higher in ENG 111 and ENG 112 or 125 taken at GCC or another Virginia Community College System (VCCS) institution (or equivalent credit pursued outside the VCCS for Virginia Tech's English 1105 and 1106).
- e. Submit the enrollment deposit to Virginia Tech by June 1 for Fall enrollment or December 1 for Spring enrollment.
- f. Following the submission of the enrollment deposit, provide all official documents including transcripts and exam score reports to the Virginia Tech Office of Undergraduate Admissions as instructed and by the deadlines provided.

3) **Conditions of Transfer: Transfer of Credit**

- a. Up to 63 transferable credits from GCC can be applied to the BIT-CYBER degree. In accordance with Virginia Tech transfer policy, a minimum of 25% of bachelor's degree coursework must be completed at Virginia Tech.
- b. Virginia Tech guarantees the transfer of credits required for the AA&S-Business Administration degree and applicable to the BIT-CYBER degree if the respective curriculum maps in the Appendices are followed, contingent upon a satisfactory grade (C or higher). Students who take coursework not outlined on the curriculum maps may still

transfer to the VT BIT-CYBER program; however, students may be required to complete additional courses in order to satisfy bachelor's degree requirements.

- c. Students will receive a waiver of lower-level general education coursework with the completion of their transferable associate degree. Major specific requirements, which also count towards general education, may need to be completed at Virginia Tech.
- d. Courses completed through credit for prior learning (i.e. Advanced Placement, CLEP, International Baccalaureate, etc.) or at colleges/universities other than GCC will be independently evaluated by Virginia Tech.
- e. All other Virginia Tech admission and enrollment policies apply to transfer students who confer an associate degree.

4) **Financial Aid**

- a. Students enrolling in the Virginia Tech Pamplin College of Business BIT-CYBER program through this Agreement are eligible to apply for scholarships specific to this program. The Pamplin College of Business will administer these scholarships, which will be available to part-time and full-time students. Scholarship administration includes, but is not limited, to the determination of eligibility and renewal criteria, scholarship amounts, and scholarship recipients. Students will apply online through Virginia Tech Scholarship Central. Students also must complete a Free Application for Federal Student Aid as part of the application process by the designated application deadline. Program administrators from both institutions will promote the scholarship application process. Scholarship availability depends on funding levels and may vary from year to year.

5) **General**

- a. **Term and Termination.** This Agreement shall continue for two years with the option to renew for an additional three-year period, after which time the Parties may negotiate a new agreement. Either Party may terminate this Agreement without cause at any time upon providing written notice to the other Party no later than three (3) months prior to the date of termination.
- b. **Applicable Law; Venue.** This Agreement shall be construed, governed, and interpreted by and in accordance with the laws of the Commonwealth of Virginia.

- c. Entire Agreement. This Agreement constitutes the entire understanding of the Parties with respect to the subject matter herein and supersedes all prior oral and written agreements. This Agreement can be modified or amended only by a writing signed by all of the Parties.
- d. Publicity. Except as specifically provided for herein, neither Party shall use, in its external advertising, marketing programs, or promotional efforts, any data, name, insignia, trademarks, pictures or other representation of the other Party or its employees except on the specific written authorization in advance by the Party. All requests for authorization must be received in writing by no later than ten (10) days in advance of the use date.
- e. Independent Contractors. The relationship of the Parties to each other is solely that of independent contractors. No Party shall be considered an employee, agent, partner or fiduciary of the other except for such purposes as may be specifically enumerated herein, nor shall anything contained in this Agreement be construed to create any partnership or joint venture between the Parties. Virginia Tech does not sponsor, endorse, or make any express or implied warranties for GCC.
- f. Nondiscrimination. Both Parties agree not to discriminate on any basis prohibited under state or federal law or Virginia Tech policy.
- g. Authorized Signatures. The signatory for each Party certifies that they are an authorized agent to sign on behalf such Party.
- h. Conflicts of Interest. No Virginia Tech employee may receive compensation from GCC unless authorized by Virginia Tech in writing. Furthermore, any compensation related to enrollment incentives is strictly prohibited under Title IV regulations.
- i. Sovereign Immunity. Nothing in this Agreement shall be deemed a waiver of the sovereign immunity of the Commonwealth of Virginia.
- j. Notice. Any notice required by this Agreement shall be in writing and shall be deemed given when sent, postage prepaid, through the United States Postal Service by certified mail, return receipt, or when sent by internationally recognized overnight delivery service, or personally served upon the appropriate Party.

To: Dr. Cyril Clarke
Office of the Executive Vice President and Provost

210 Burruss Hall (0132)
Virginia Tech
Blacksburg, VA 24061

To: Ms. Heather Diritto
Coordinator of Career and Transfer Services
Germanna Community College
10000 Germanna Point Drive
Fredericksburg, VA 22408

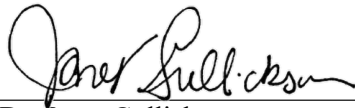
SIGNED:



Dr. Cyril Clarke
Executive Vice President and Provost
Virginia Tech

December 7, 2022

Date



Dr. Janet Gullickson
President
Germanna Community College

12/08/22

Date

APPENDIX A: Curriculum Map for AA&S-Business Administration (GCC) to BIT-CYBER (VT) Guided Pathway

**GCC Business Administration, A.A.&S. to
VT Business, B.S.**

Major: Business Information Technology

GCC Degree Requirement		Credits	GCC Course	Transfer to VT as:	VT Degree Requirement
1	CST Course	3	CST 100 Principles of Public Speaking	COMM 2004	Discourse (1f)
2	ENG 111	3	ENG 111 College Composition I	ENGL 1105	Discourse (1a)
3	HIS Course #1	3	HIS 121 United States History I OR HIS 122 United States History II	HIST 1115 HIST 1116	Critical Thinking/Humanities (2) & Identity/Equity (7)
4	ENG LIT	3	ENG 236 Introduction to the Short Story OR ENG 251 Survey of World Literature I OR ENG 252 Survey of World Literature II OR ENG 253 Survey of African-American Literature I	ENGL 1614 ENGL 1644 ENGL 1644 ENGL 2644	Critical Thinking/Humanities (2)
5	MTH 161	3	MTH 161 PreCalculus I*	No credit	None
6	SDV 100	1	SDV 100 College Success Skills OR SDV 101 Orientation to Business	No credit	None
7	BUS 100	3	BUS 100 Introduction to Business	MGT 1104	Major
8	ENG 112	3	ENG 112 College Composition II	ENGL 1106	Discourse (1a)
9	MTH 261	3	MTH 261 Applied Calculus I**	MATH 1025	Elective (unless both MTH 261 + 262 are completed. See note below**)
10	Humanities #1	3	ART, HUM, MUS, PHI, REL, or Foreign Language i.e. PHI 101 Introduction to Philosophy I	PHIL 1204	General Education (various concepts)
11	Science Course #1	4	BIO 101 General Biology I OR CHM 101 Introductory Chemistry I OR ENV 121 General Environmental Science I OR GOL 105 Physical Geology	BIOL 1105/1115 CHEM 1015/1025 ENSC 1015 GEOS 1004/1104	Reasoning/Natural Sci (4)
12	ACC 211	3	ACC 211 Principles of Accounting I	ACIS 2115	Major

13	BUS 226 **	3	BUS 226: Computer Business Applications (meets computer competency requirement for graduation or can be tested out of with IC3 exam and replaced with MTH 262 Applied Calculus II**)	MATH 1026	Elective (unless both MTH 261 + 262 are completed. See note below**)
14	ECO 201	3	ECO 201 Principles of Macroeconomics	ECON 2006	Reasoning/Social Sci (3)
15	Humanities #2	3	ART, HUM, MUS, PHI, REL, or Foreign Language		General Education (various concepts)
16	Science Course #2	4	BIO 101 General Biology I OR BIO 102 General Biology II OR CHM 101 Introductory Chemistry I OR CHM 102 Introductory Chemistry II OR ENV 121 General Environmental Science I OR ENV 122 General Environmental Science II OR GOL 105 Physical Geology OR GOL 106 Historical Geology	BIOL 1105/1115 BIOL 1106/1116 CHEM 1015/1025 CHEM 1016/1026 ENSC 1015 ENSC 1016 GEOS 1014 GEOS 1004/1104	Reasoning/Natural Sci (4)
17	ACC 212	3	ACC 212 Principles of Accounting II	ACIS 2116	Major
18	ECO 202	3	ECO 202 Principles of Microeconomics	ECON 2005	Reasoning/Social Sci (3)
19	HIS COURSE #2	3	HIS 121 United States History I OR HIS 122 United States History II RECOMMEND: Course Substitution: PSY 200 or SOC 200	PSYC 1004 SOC 1004	Major
20	Approved Elective	3	BUS 224 (offered through SSDL)	BIT 2405	Major
BUSINESS, A.A.S. DEGREE TOTAL		60			

Notes

*Can receive MATH 1014 credit (Elective) if a VT Trig Module is completed.

**Pamplin College of Business requires MATH 1524 for the major requirements and Quant/Comp Thinking (5f) but students have to transfer in both MTH 261 + 262 to receive credit for MATH 1524.

VT requires successful completion of at least two years of a single foreign language in high school. If not, must complete 6 college-level credits of a single foreign lang. (those 6 credits would not count towards minimum 125 required for degree)

Students with an A.S. degree can have Pathways 2, 4, 6A, 6D, and 7 waived if they do not have transfer credits that satisfy those pathway requirements.