

**GUARANTEED ADMISSION AGREEMENT
VIRGINIA COMMUNITY COLLEGE SYSTEM
AND
TROY UNIVERSITY**

Troy University (TROY) and the Virginia Community College System (VCCS), recognizing the need to facilitate the transfer of students from the community college to TROY, resolve to adopt a Guaranteed Admission Agreement (GAA). TROY provides special opportunities to help VCCS students experience a smooth transition to TROY.

In an effort to ease the transfer process, VCCS and TROY provide the following guaranteed admission agreement.

Definitions

"Transfer-oriented associate degrees" refers to VCCS Associate of Arts, Associate of Science, and Associate of Arts and Sciences degrees. This includes VCCS General Studies associate degrees that have been approved by the State Council of Higher Education for Virginia (SCHEV) as transfer degrees according to the State Committee on Transfer (see website at <http://www.schev.edu/Students/SCThome.asp>).

"GAA student" refers to a student who graduates from a transfer-oriented degree program at a Virginia community college with a cumulative grade point average (GPA) of 2.0 or higher on a four-point scale and who intends to transfer to TROY.

"GAA Contact" refers to staff members designated by each Virginia community college and by TROY who work with prospective GAA students.

Academic Admission Agreement

GAA students are guaranteed admission to TROY and may expect the following:

1. TROY will guarantee the acceptance of all transferable credits earned from the transfer-oriented associate degree program granting the student junior standing/not to exceed 60 credits. No distinction will be made by TROY regarding college courses applicable to the transfer-oriented associate degree that are taken through dual enrollment arrangements with high schools.
2. Completion of the transfer-oriented degree program will guarantee completion of the TROY general education component of the first two years of the undergraduate curriculum. Additionally, the GAA student must have completed the equivalent of the following courses at their VCCS college: SPH 2241/Fundamentals of Speech and IS 2241/Computer Concepts and Applications. If these courses are not taken at the GAA student's VCCS college, they must be taken at TROY and will be counted toward the 120 semester credit hours required for the baccalaureate degree.
3. TROY cannot guarantee that students will be able to complete all requirements for graduation within the 120-credit minimum required for graduation. TROY will inform the student in writing at the time of enrollment if there are additional course requirements beyond the 120 minimum semester hours needed for graduation.

4. All GAA students must earn at least 25% of the degree in residence. Credit taken through any TROY University location will be counted towards residency credit for graduation. Twelve semester hours of coursework in each major field must be completed in residence with TROY.
5. All GAA students must earn a minimum of fifty (50) percent of all degree program hours on a senior college level in order to graduate from TROY with a bachelor's degree.
6. Acceptance in some degree programs at TROY is competitive; thus guaranteed admission into TROY does not imply admission to these programs without further acceptance by the program or department offering the program.

Eligibility

To be guaranteed admission to TROY as an unconditional student, students must complete the requirements to become GAA students (graduation from a transfer-oriented degree program at a Virginia community college with a cumulative GPA of 2.0 or higher on a four-point scale with intent to transfer to TROY) and submit an official transcript showing completion of the associate degree to the TROY Admissions Office. In addition, GAA students must have earned a grade of "C" or higher in each community college course applicable to the transfer-oriented associate degree program. Students who were previously enrolled at TROY and transferred back to a VCCS college to complete the transfer-oriented associate degree are not eligible for participation in the GAA.

Benefits to Virginia Community College Students

1. Through the community college GAA Contact, students can obtain the name and contact information for the TROY GAA Contact, who can direct them to TROY departmental advisors for advice and information on meeting requirements for various TROY majors.
2. GAA students will be considered VCCS and TROY students once the student has successfully completed the GAA process and prior to enrollment at TROY. TROY will provide appropriate information to these students regarding enrollment and the institution in general. TROY may invite GAA students to institutional events, both on and off campus.
3. GAA students should contact the appropriate TROY campus office for information about scholarships.
4. VCCS students who are enrolled in their last semester of their Associate Degree may, at the discretion of TROY, be admitted to TROY as a conditional student.

Responsibilities

GAA students will:

1. Follow all TROY application processes and all special departmental/program application procedures, deadlines, and grade point average requirements.

The community college will:

1. Assist prospective GAA students in declaring intent to transfer to TROY under the GAA.
2. Advise students regarding courses needed to complete the associate degree.
3. Make available information about TROY and the GAA to prospective GAA students enrolled in transfer-oriented associate degree programs.
4. Maintain its regional accreditation.

TROY will:

1. Consider GAA students who enroll at TROY on the same basis as native students for admission to competitive programs, registration, financial aid, scholarships, student housing, parking, and any other opportunities open to native students with junior standing.
2. Provide tracking data annually on the aggregate performance of GAA students at TROY, to include appropriate comparisons with native students. The specific data elements and the timing of the report will be determined by the institutional research staffs at VCCS and TROY.

Review of the Agreement

TROY officials responsible for the review of all TROY aspects of the GAA are the Executive Vice Chancellor and Provost or his/her designee. VCCS officials responsible for all VCCS aspects of the GAA are the VCCS Vice Chancellor for Academic Services and Research and the VCCS Assistant Vice Chancellor for Educational Programs and Instructional Technology, in consultation with the Articulation Subcommittee of the Academic and Student Affairs Council.

TROY and the VCCS will review the GAA every three years to make adjustments as deemed appropriate to maintain its integrity and for the improvement of the transfer process. Changes will not adversely affect students already enrolled under the provisions of the existing GAA.

The GAA will remain in effect until terminated by either party upon written notice. Such notice should be given one year in advance of the date of termination; students who entered under the GAA may take advantage of its terms for two years after termination becomes effective.

Glenn Du Bois, Chancellor

Virginia Community College System

Dr. Ed. Roach

Executive Vice Chancellor/Provost

Troy University